

~~SECRET~~DDA 86-1170
27 June 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 27 June 1986

1. The Office of Logistics (OL) completed Phase II of the Counterterrorist Center project, 2G corridor, Headquarters Building on 21 June, a week ahead of schedule.

25X1 2. The Office of Personnel continued the search for Operations Officers through a variety of public relations activities. In the clerical recruiting arena, [] typists and stenographers qualified for further applicant processing.

25X1 []

25X1 4. The gallery of photographs of Presidents under which the Agency has served has been temporarily removed by OL for restoration.

[]

6. OL completed an evaluation of several copier models in support of the Plain Text Processing Equipment program to aid their selection of a model for use overseas.

7. On 23 June, 19 Budget Officers attended the first running of an OF seminar designed to better acquaint them with the Agency's contracting process. Close communications between Budget Officers and Logistics Contracting Officers will be particularly important as we monitor contractual commitments and obligations during the closing weeks of this fiscal year.

ALL PORTIONS SECRET

~~SECRET~~DDA REGISTRY
FILE: 100-15

S E C R E T

25X1 8. For the second consecutive week, the Office of Information Technology's
communications systems processed all message traffic during each 24-hour
period. Average message volume was approximately [] each day, Monday
through Friday.

25X1 10. During 16 - 20 June, Professor Richard Pipes of Harvard presented the
second of the Soviet Realities Institute's seminars. He noted his belief that
the Intelligence Community does not pay sufficient attention to the historical
and ideological roots of the Soviet Union and advocated creation of an
institute to do this.

12. Office of Information Services personnel briefed ODCI and DI
representatives in preparation for the upcoming Information Security Oversight
Office document reviews.

25X1 13. Ten Security Officers attended the FBI's "Hostage Negotiation
Seminar," which is designed to prepare these officers to respond appropriately
during the first crucial minutes in a hostage-taking situation.

[]
William F. Donnelly

S E C R E T

Page Denied

S E C R E T

25X1
25X1 ORIG:DA/Plans [redacted] tp:27 June 86 [redacted]

Distribution:

- 0 - DCI
- 1 - DDCI
- 1 - EXDIR
- 25X1 1 - OCA [redacted]
- 1 - Ea. DA OD (via AIM/Wang)
- 1 - SSA/DDA
- 1 - DDA/CMS
- 1 - DDA/MS
- 1 - DDA/EEO
- 1 - DDA Subj
- 1 - WFD HOLD
- 1 - EO Subj

S E C R E T